



ALL COURSES SDE EXAMINATIONS – SEPTEMBER / OCTOBER 2023

GENERAL INSTRUCTIONS TO SDE CANDIDATES

1. Online application form to register for **All UG/PG/MCA/MBA/Executive MBA/B.Ed/PG Diploma/Diploma Examinations** to be held during September / October 2023 is available in the University website (Link : <https://sdeexam.b-u.ac.in/aug2023/NewUser.aspx>). The same may be filled along with payment before the last date as mentioned below.

LAST DATE FOR RECEIPT OF FILLED-IN APPLICATION	28.08.2023
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2. Eligibility conditions prescribed by the School of Distance Education, Bharathiar University to appear for the examination should be satisfied before submission of the online application. **Sending of hard copy of the exam application and DD / Challan directly to the University are strictly prohibited.**
3. **Change of examination centre will not be entertained under any circumstances.**
4. The prescribed Examination fee, mark list fee, etc., should be paid by means of online payment [To avoid double payment, after remitting the exam fee the candidates are directed to wait till payment process is completed. If the candidate encounter any payment issues he / she is instructed to contact the University for further assistance (0422 – 2428189/190/191)]
5. Examination application will be considered only if the tuition fee has been remitted in full.
6. Candidate who is eligible to appear for the semester / annual examination for the **FIRST TIME** shall submit the examination application and pay the fee for all subjects of that semester/examination irrespective of whether the candidate is willing/not willing to appear for the examination, which will enable the office of the Controller of Examinations to register the candidate for that examination and allot the continuous register number. Any candidate failing to do so and applying for the next examination shall pay i) the fee that he/she should have paid for the previous examination as if he/she had applied for that examination and ii) the fee for all regular subjects of current examination. iii) For arrear Examinations which he/she prepares to write.
7. **THE FEE ONCE PAID WILL UNDER NO CIRCUMSTANCES BE REFUNDED OR CARRIED OVER FOR SUBSEQUENT EXAMINATIONS.**
8. The respective Time Table will be uploaded in the University website in due course. The Practical Examinations will commence after the theory examinations and the schedule will be intimated later. The Name of the centre and schedule for the practical examinations will be intimated later.
9. a) Candidates are requested to check the code number and title of the subjects in which he/she is applying for the examinations.
b) Candidate will not be permitted to take up the examination at their own risk. Only the candidates possessing Hall Ticket and Identity Card will be permitted to take up the examinations.
c) The examination Hall Ticket shall be downloaded in the University website three days before the commencement of the examination
10. (i) If the strength of the candidates in a centre is less than 100 per session, the examination centre will be merged with the nearby centre.
(ii) No change of centre will be allowed under any circumstances.
11. **If the number of candidates opting for a particular centre is insufficient, the Controller of Examinations has the right to allot the nearest examination centre for such candidates.**
12. After the publication of results, the statement of marks will be directly sent to the candidates by Registered Post / Speed Post. The University is not responsible for loss-in-transit. Hence, the candidates should provide the address for communication clearly.
13. Candidates who desire to apply for Revaluation shall apply for the same within one week from the date of publication of results in web sites.



N.P.
22/08/23
CONTROLLER OF EXAMINATIONS i/c.